

LWB240 ePortfolio Reflection FAQ (on Blackboard)

1. Choosing an incident/issue:

For a reflection to be worthwhile you really have to carefully choose a situation and analyse the situation carefully. The incident/issue can be the teamwork itself – if it was a positive experience, you can analyse why this was so, and if you had an issue working as a team you can look at why this happened and how it could improve. In addition to teamwork generally, the issue/incident might be a particular issue that arose or formed part of the discussion around your team letter writing assignment – maybe there is something that could be followed up in more detail etc. That is, the issue/incident can be something that happened during the course of your teamwork, an activity, how something worked or didn't work. It's no point reflecting if you are just going to simply say that everything went well, but the incident need not be a situation of conflict.

2. Underlying factors:

Underlying factors would include a detailed analysis of what went on – for example if the issue was the teamwork, why did things run smoothly? Did particular people contribute more to this? How did you reach consensus on decisions? Who contributed what? What were people's strengths? etc.

3. References to relevant theory and literature:

As you are required to reflect on your teamwork experience, you can reference teamwork literature to support some of these analyses. Given the assessment weighting of the ePortfolio reflection, there is no expectation that you will undertake research on teamwork theory – the teamwork resources on Blackboard and referred to in the study guides should suffice, although obviously you may develop a better understanding and improve your reflection by reference to additional team work resources and literature.

You should cite any relevant theory in the body of your ePortfolio reflection. See the exemplar written by an education student reflecting on her experiences:

“The series of lessons commenced with a modelled reading (Tompkins, 2008) activity using the book “The Crazy Critter’s Cooking Convention”, which focuses on alliteration. This engaged the students’ auditory and visual intelligences (Gardner, 1983), as well as enabling student engagement with vocabulary (QSA, 2009).”

4. Word Length:

The maximum word length for the ePortfolio reflection is 400 words.

5. Submission Requirements:

Please refer to the earlier Blackboard notice for ePortfolio reflection submission requirements. Each student must submit an individual ePortfolio entry separately from the team letter. Therefore, for internal students this means that you will each need to submit a separate folder with your ePortfolio entry (with a certificate of completion of the online module included) to assignment minder **and** a backup copy online via the Blackboard submission link. Of course, each team will only need to submit ONE copy of their team letter.