

Digital Ability Self-Assessment Tool

		Public Devices	Personal Devices	Everyday Software	Digital Platforms - Simple Tasks	Online consumption, rights, protection, and privacy	Digital Platforms - Complex Tasks	Creative and workplace Software	Creative and workplace Devices
Points	One	One	One	One	One	One	One	One	One
Typically less Creative, Complex and Problem Solving	One	I can use a home phone 2							
	One	I can use an ATM to withdraw money 2	I can use a mobile phone to make voice calls 2						
↓	One	I can borrow books from a library using an autoloan machine 2	I can use a dvd player 2	I can use a mobile device or tablet to send text messages 2					
	One	I can use a public transport card 2	I can use pay tv or an internet connected tv to watch programs 2	I can use a tablet to make voice calls 2	I can use a mobile phone or tablet to access social media 2				
	One	I can use a public touch screen to find information (eg in a shopping centre) 2	I can use a digital camera to take photos 2	I can use a mobile phone or tablet to look up information 2	I can use a laptop or desktop computer to look up information 2				
↓	One	I can use a parking payment device 2	I can use a mobile phone or tablet to use email 2	I can access entertainment on a mobile phone or tablet 2	I can use a laptop or desktop computer to use government services 2	I can create a secure password 2			
	One	I can use a photocopier 2	I can use the help functions on my mobile phone 2	I can use a mobile phone or tablet to play games 2	I can use a laptop or desktop computer to play games 2	I can judge the quality of apps 2			
↓	One			I can download apps on a mobile phone or tablet 2	I can fix simple tech problems 2	I can make purchases online 2			
	One			I can use a laptop or desktop computer to send emails and share files 2	I can use a mobile phone or tablet to take photos or video 2	I can use a mobile phone or tablet to conduct internet banking 2	I can use a game console for multiple purposes 2		
↓	One			I can use a laptop or desktop computer to make video calls 2	I can use a gaming console to play games, e.g. PlayStation 2	I can understand mobile phone and internet plans 2	I can use a mobile phone or tablet to play games socially online 2	I can use a laptop or desktop computer to create documents and or slide shows 2	
	One			I can use the help function in simple software 2	I can use a laptop or desktop computer to share photos and videos 2	I can use a mobile phone or tablet to access government services 2	I can use a mobile phone or tablet to conduct social networking to organise events or promote a product or service 2	I can use a laptop or desktop computer to create a spreadsheet 2	
↑	One					I can understand licensing agreements 2	I can use a laptop or desktop computer to play games socially online 2	I can use a laptop or desktop computer to edit photos 2	
	One					I can protect my privacy online 2	I can use a mobile phone or tablet to edit photos 2	I can create documents or slideshows online 2	
	One					I can protect a mobile device or computer from viruses 2	I can use a gaming console to play games socially online 2	I can use a mobile phone or tablet for basic coding 2	
	One					I can understand the risks of my data being stored online 2		I can use a laptop or desktop computer produce multimedia 2	I can use devices to backup and share files 2
	One					I can confidently discuss digital media and technology 2		I can use a laptop or desktop computer to edit and create video 2	I can use a digital camera to create videos 2
↑	One						I can create content using online editing software 2	I can use a drone 2	
	One						I can fix more difficult problems using the internet to look up information 2	I can use a 3D printer 2	
↑	One							I can synchronise multiple devices 2	
	One							I can use a laptop or desktop computer to write code for a specific purpose 2	
Column totals		14	12	18	16	22	12	18	12
Sheet Total		124							