	Objectives	Tools / Resources
INFORM	• Identify key community members and stakeholders • Understand community resources and assets • Learn about the community needs	• Publicly available information on community • "Walk and meet" the community • Resource Mapping • Project proposal
INVOLVE	• Involve community in creating a vision, purpose and plan • Get support from community organisations	• Prepare: "vision, purpose and idea" • Flyers, posters, infographics, videos and content • Survey protocols and templates (online & in-person surveys) • How to hold an event/workshop?
COLLABORATE	• Activities compost, grow, cook, commerce • Participative and collaborative planning and implementation with community members, institutions and organisations • Build community capability and capacity	• Project champions and project team • Capabilities, skills and networks • Action plans: templates and proposals • Target setting and strategies • Resources and Incentives • Implementation: Responsibilities and Reflective adjustment
SUCCESSION	• Success: discuss and evaluate achievements • Succession and Legacy: ensure continuation through community capacity, capability, resources, motivation, incentives	• Project transfer: training, mentoring, visioning • Service & maintenance agreements • IP and usage rights • Publish source codes, diagrams, instruction manuals