

BEST CONFERENCE 2022 INFO SHEET

Welcome and Arrival

The BEST Conference Opening and Welcome will occur at **8am on Thursday 10th Feb** in room **B117 (B Block)** at **QUT Gardens Point Campus**. Prior to this, all attendees will be required to check-in with event staff outside of the room. Each attendee will receive a name tag, coffee vouchers, and a program, and will then be directed into **B117**. Please note that due to the amount of presentations over the two days, it will be important that all presenters stick to their allotted time frame (**10min per person, with 1min crossover**).

Any additional questions about the Conference should be e-mailed to best@qut.edu.au.

Conference Address & Parking

The BEST Conference will be held at **QUT Gardens Point Campus, located at 2 George St, Brisbane City QLD 4000**. A map of the campus can be found [HERE](#). We have also included this map with points of interest on **page 3** of this document. Paid parking is available on campus and details of this can be found [HERE](#). It is recommended that all attendees organise their transport to the event prior to attending.

COVID-Safety Requirements

The BEST Conference 2022 organisers are taking every care to ensure this event is as COVID-safe as possible. The BEST Conference will adhere to all QLD Government COVID-safety directions, and directives from QUT. **We require all attendees to wear a mask at all times while on campus, only removing this when eating, drinking or sitting in lecture theatres.** We also require all attendees to sit one seat apart where possible, sanitise their hands on entry into every room (sanitiser will be provided in each space), and check-in prior to entering each room. Regular and thorough cleaning of each room will also occur. Lunch will be served to all attendees in individual boxes in an open outdoor space, and any drinks will need to be BYO.

If attendees have any questions about our COVID-safety procedures, please seek out event officials. We will make these people known at the beginning of the event. You can also e-mail us at best@qut.edu.au.

Key COVID-19 health messages are below:

- Stay at home if unwell or have a cough, fever, sore throat, fatigue or shortness of breath. *You will still be able to access the conference virtually.*
- Please seek out event officials if becoming unwell during the event.
- Maintaining physical distancing requirements is the individual's responsibility.

BEST Conference Program

The program for the BEST Conference 2022 can be found [HERE](#). Please ensure that you check the program on the Conference website **ONE DAY** prior to the event, to ensure that any time changes have been noted. All presenters should review the BEST Conference program and e-mail best@qut.edu.au if they are no longer able to present during their designated timeslot.

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Important Locations

The BEST Conference itself will be held across two rooms:

1. The plenary presentations, group addresses, and the roundtable talk will be held in room **B117 (B Block, QUT Gardens Point Campus)**.
2. Individual presentations (i.e. morning and afternoon sessions) will be held in either room **B117 or E207 (E Block, QUT Garden's Point Campus)**.
3. The Conference morning teas, lunches and afternoon teas (on both days) will be held outside of room **B117**.

The BEST Conference Dinner will be held at **The Ship Inn (Beer Garden)**. The venue is a 6-10 minute walk from campus (across the bridge), or a 10-15min drive. More information about the venue can be found [HERE](#).

Zoom Attendance & Presentation Recording

All attendees will be e-mailed Zoom links **3 days** prior to the Conference. These links will not be included here, to avoid people attending who have not registered for the event. If you cannot find this e-mail, please let us know at best@qut.edu.au. There will be two links - one for room **B117** and one for room **E207**. Attendees are free to join either room to view the desired presentations.

The BEST Conference 2022 is planning to run a hybrid-conference this year – allowing attendees and presenters to join in person and/or via Zoom. Should the conference need to switch to an entirely virtual model, all registered attendees will be informed about the contingencies and plans we have put in place to run the event in this format.

All presentations (except for the roundtable) will be recorded via Zoom and if you would like a copy of your presentation recording post-event, please e-mail best@qut.edu.au. Presentations in room **B117** will also be filmed by an AV technician on both days.

Important: If you would not like your presentation recorded at the event, please advise us in advance, or on the day. **No presentation will be uploaded to our channels without the express consent of each presenter.**

Wi-Fi Access

Conference attendees can access FREE QUT Public Wi-Fi once on campus and have registered for an account. To create an account, click the log-in link [HERE](#) and verify it using your personal email address. It is advised that an account is created prior to attending the event.

To access the Wi-Fi when on campus, you simply need to:

- On your device, select the 'QUT Public Wi-Fi' network. Then, in the pop-up login page, read and agree to the Terms of Service and Privacy Policy.
- Log in with the email and password registered for the account.
- Once connected, you'll be redirected to the QUT website and will have Internet access.

Event Hashtag

Join the conversation! Please use **#BEST2022** for all event posts on Twitter and LinkedIn.

GARDENS POINT CAMPUS MAP

